

Health and Adult Social Care and Communities Overview and Scrutiny Committee

Agenda

Date: Thursday, 11th June, 2020
Time: 10.00 am
Venue: Virtual Meeting

How to Watch the Meeting

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Please turn off your camera and microphone when entering the meeting and ensure they remain turned off throughout.

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

It should be noted that Part 1 items of Cheshire East Council decision making meetings are audio recorded and the recordings are uploaded to the Council's website

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**
2. **Minutes of Previous Meeting** (Pages 3 - 8)

For requests for further information

Contact: Joel.Hammond-Gant

Tel: 01270 686468

E-Mail: joel.hammond-gant@cheshireeast.gov.uk with any apologies

To approve the minutes of the meeting held on 5 March 2020.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Declaration of Party Whip**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the Agenda

5. **Public Speaking Time/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee. Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Members of the public wishing to make a statement should provide notice in writing at least three clear working days before the meeting takes place.

6. **COVID-19 - Update from Adult Social Care, Communities and Public Health**
(Pages 9 - 16)

To consider a report outlining the ongoing situation of the COVID-19 pandemic and the response to date from the council's adult social care, communities and public health departments.

7. **Forward Plan** (Pages 17 - 24)

To review the council's forward plan.

8. **Work Programme** (Pages 25 - 36)

To review the current work programme.

Membership: Councillors S Brookfield, J Clowes, A Critchley, D Edwardes, B Evans, S Gardiner, M Houston, A Moran (Vice-Chairman), D Murphy, J Parry, P Redstone, R Vernon, L Wardlaw (Chairman), J Weatherill and N Wylie
Independent Co-opted Members: Mr P Gardener

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Health and Adult Social Care and Communities Overview and Scrutiny Committee**
held on Thursday, 5th March, 2020 at Committee Suite 1,2 & 3, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor L Wardlaw (Chairman)
Councillor A Moran (Vice-Chairman)

Councillors S Brookfield, J Clowes, D Edwardes, S Gardiner, B Evans,
M Houston, D Murphy, J Parry, P Redstone and N Wylie

PORTFOLIO HOLDERS IN ATTENDANCE

Councillor L Jeuda, Portfolio Holder for Adult Social Care and Health; Deputy
Leader of the Labour Group
Councillor J Rhodes, Portfolio Holder for Public Health and Corporate
Services

OFFICERS IN ATTENDANCE

Jill Broomhall, Director of Adult Social Care
Linda Couchman, Acting Strategic Director of Adult Social Care and Health
John Hunter, Medical Director (East Cheshire NHS Trust)*
Mark Palethorpe, Executive Director of People
James Sumner, Chief Executive (Mid Cheshire NHS Hospitals Foundation
Trust)*
Nichola Thompson, Director of Commissioning
Matt Tyrer, Interim Director of Public Health
Curtis Vickers, Senior Commissioning Manager**
Clare Watson, Chief Executive Officer (Cheshire Clinical Commissioning
Groups)*
John Wilbraham, Chief Executive Officer (East Cheshire NHS Trust)*

* Attended for Minute No. 86 only

** Attended for Minute No. 88 only

81 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors A Critchley, M
Goldsmith (substituted for by Councillor B Evans), J Weatherill and R
Vernon.

82 MINUTES OF PREVIOUS MEETING**RESOLVED –**

That the minutes of the previous meeting held on 6 February be approved as a correct record and signed by the Chairman.

83 DECLARATIONS OF INTEREST

There were no declarations of interest.

84 DECLARATION OF PARTY WHIP

There were no declarations of a party whip.

85 PUBLIC SPEAKING TIME/OPEN SESSION

The Chairman invited those in attendance that wished to speak to the committee to come forward and make a statement.

Mr Richard Walton, a Congleton resident, spoke to the committee about the working arrangements at the Congleton War Memorial Hospital, and concern that no further updates, or robust solutions had been provided since he last spoke to the Committee on 10 October 2019 (Minute No. 31, Health and Adult Social Care and Communities Overview and Scrutiny Committee, 2019/20).

In his statement, Mr Walton said that he, and other concerned Congleton residents, had wanted to see a more robust recovery plan be put in place to resolve the issues at the Congleton War Memorial Hospital and ensure a consistent service at its Minor Injuries Unit.

Congleton Town Councillor Suzy Firkin also spoke to the committee in relation to the Congleton War Memorial Hospital, stating that providing care closer to the home is key to supporting sustainable, robust local healthcare. Ms Firkin also stated that Congleton Town Council and Congleton residents wanted to work with East Cheshire NHS Trust and support its long-term plan for the Congleton War Memorial Hospital.

RESOLVED –

That Mr Richard Walton and Ms Suzy Firkin be thanked for attending the meeting and making statements to the committee.

86 NHS SERVICE FRAGILITY AND SUSTAINABILITY IN CHESHIRE EAST / CHESHIRE CCG COMMISSIONING INTENTIONS

The Chairman moved that Items 6 and 7 (Minute No. 86 and 87) be taken as one due to their interlinked nature, and that it would benefit members to discuss and scrutinise the entire range of information at the same time.

Consideration was given to presentations and reports submitted by East Cheshire NHS Trust and Eastern Cheshire Clinical Commissioning Group

(CCG) (soon-to-be part of the pan-Cheshire CCG), on the current issues impacting the sustainability and fragility of health services in Cheshire East. The presentations linked in to the various strategies and partnership working approaches in place across the borough and how this joined-up approach aimed to ensure a sustainable, robust provision of healthcare services in Cheshire East for the future.

Members asked questions and put comments in relation to;

- the need for healthcare professionals, partner organisations and the public to be more honest and realistic about what health services can be provided and where, during the current challenging financial climate and ever-increasing pressure and demand on resources;
- whether the concerns previously noted regarding the reduced and intermittent service provided at the Congleton Minor Injuries Unit had been made worse by the national recruitment issues faced by the NHS;
- why the CCG's commissioning intentions did not explicitly discuss the role of district general hospitals as part of the future plans for healthcare services in Cheshire East; and
- how the three major NHS hospital trusts in Cheshire East could work collaboratively and pragmatically to ensure services are provided in a sustainable way; and

RESOLVED –

- 1 That the updates and presentations be received.
- 2 That the committee be informed and made aware of the outcomes of the meeting to be held between Mr John Wilbraham and other health service colleagues, and members of Congleton Town Council.
- 3 That further updates on the CCG's commissioning intentions be shared with the committee in the future.

87 RECOMMISSIONED RESPITE CARE SERVICES

Consideration was given to a report on the council's re-commissioned respite care services.

Members asked questions and put comments in relation to;

- the need for the council, elected members and others to encourage carers to take up respite care services, in whatever form may be most appropriate and supportive;
- the supporting Equality Impact Assessment to the report being circulated to the committee for information;
- how the council was proactively working to promote the respite care services that had not had as much take-up comparatively; and

- what emergency plans were in place, and whether these were joined-up with those of local health partners.

RESOLVED –

- 1 That the update be received and noted
- 2 That the Equality Impact Assessment be circulated to the committee for information.

88 REVIEW OF PERFORMANCE OF SUBSTANCE MISUSE CONTRACT

The committee considered an update on activity and performance of the Integrated Substance Misuse Service contract.

Members asked questions and put comments in relation to;

- the well-documented reports of substance misuse by certain equality groups, and concern that the report had not noted its Equality Impact Assessment, or highlighted any of these higher-risk groups;
- whether the statistics relating to deaths from drug overdoses were accurate or had been reported incorrectly;
- whether people accessing the service had received enough contact (roughly 10 contacts per person and 7.5 contacts per young person) to successfully see them through their recovery;
- whether the council had stiffened its enforcement activity in relation to substance misuse, e.g. the sale of alcohol to underage persons; and
- concern that people had to be registered to a GP to access the service, and the impacts that this would have on certain cohorts of the borough's population, notably rough sleepers and those presenting as homeless.

Officers present advised that where it was not possible to provide full answers to members' questions, the information would be collated and circulated to the committee after the meeting.

The Chairman noted that it would have been helpful for a representative from Change Grow Live (CGL) – the provider commissioned by the council to provide the Integrated Substance Misuse Contract – to attend alongside council officers, to discuss performance and provide a different perspective in their answers to members' questions.

RESOLVED –

- 1 That the update be received and noted.
- 2 That the officers present collate and circulate the required information to members of the committee.

89 FORWARD PLAN

The committee reviewed the council's most recently published forward plan of key decisions.

RESOLVED –

That the forward plan be noted.

90 WORK PROGRAMME

The committee reviewed its work programme and the Chairman invited members to discuss whether any items should be added or deleted.

Members discussed whether, in light of the concerns raised during Minute No. 86, the committee should request more regular updates from health partners by adding a standing or regular item to its work programme.

RESOLVED –

That the work programme be approved, subject to the addition of an item requesting that health partners attend on a quarterly basis (as a minimum) regarding NHS service fragility and sustainability in Cheshire East, but more frequently if required.

The meeting commenced at 10.00 am and concluded at 12.22 pm

Councillor L Wardlaw (Chairman)

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Adults Social Care Covid-19 Scrutiny Report

2nd June 2020

1. Introduction

This report outlines the ongoing situation of the Covid 19 pandemic and Cheshire East Councils Adults Social Care, Public Health and Communities department response from the commencement of the outbreak until the present day.

2. Background

Thousands of people across Cheshire East rely on the Adults Social Care sector to provide them with the support they require to live their everyday lives. There are 92 Care Homes (Residential and Nursing), 59 Care at Home Providers and 73 Complex Care Providers in the Borough. Covid-19 has had a significant impact on Adults Social Care, but the sector has shown remarkable resilience in the numerous ways it has addressed this challenge.

3. Scope

This report presents the impact of Covid-19 on the wider care sector in Cheshire East to date, including outbreaks, impacts on service delivery, and testing. It will also lay out the actions which have been taken by Cheshire East Council to support the sector and minimise the negative impacts of Covid-19 on service users and staff.

4. Format

The report is separated into the following care domains:

- Accommodation with Care
- Care at Home

The report will also cover the following key areas:

- Personal Protective Equipment
- Support which has been offered to providers
- Safeguarding and Care Concern Information
- Quality Assurance Monitoring (CEC and CCG)

5. Accommodation with Care

There are 92 Care Homes in Cheshire East, including both Residential and Nursing Homes. At the start of the pandemic, and ongoing through the pandemic, all Care Homes have been given a RAG (red, amber or green) rating, based on the following criteria.

- Red - any providers with an outbreak (Infection, Prevention and Control define this as two cases or more, be they confirmed or suspected in residents and/or staff)
- Amber – fewer than two cases, suspected or confirmed in residents and/or staff
- Green – no reported cases in residents or staff
- Staffing level within the home also informs the RAG rating

These ratings are held on a Risk Log which is maintained and saved on a week by week basis. The Risk Log details all homes, their RAG rating and staffing status.

Each home has a designated CEC Quality Assurance (QA) officer who is in regular contact with the home offering professional advice, guidance and emotional support. These calls also offer assurances to the Authority that care homes were operating efficiently and effectively.

The frequency of this contact is determined by the home's RAG rating:

- Red - contacted every other day, if not daily.
- Amber - contacted twice a week.
- Green - contacted once a week.
- The frequency of these calls is increased if a home is escalated from one RAG rating to another and if intelligence is received to warrant increasing the frequency.

The Risk Log gives an overview of the status of each care home with homes being moved upwards from green to amber to red if they experience an outbreak, and vice versa once an outbreak has passed and the home is clear of infection.

5.1 Service Delivery

A group of providers have reported elevated levels of staff absence, due to staff self-isolating, shielding or caring for family members. Homes affected by staff absence completed a risk assessment to ensure safe staffing levels were maintained, and this included the use of agency staff. No homes reported unsafe staffing levels.

5.2 Outbreaks

At the start of the pandemic, there were a small number of homes who reported an outbreak (meaning two or more suspected or confirmed residents and/or staff). This number increased as the pandemic progressed reaching a peak week commencing 29th April 2020. This number has then since declined with more homes reporting no further cases.

More recently there has been a small increase in homes reporting an outbreak due to the commencement of the Whole Home Testing Programme by the Department of Health and Social Care whereby all residents and staff are tested at one time.

The Council and the CCG wrote to providers and hospitals and stated the following:

- All patients who are being discharged to a care home will be tested between 48/72 hrs for COVID-19 before discharge from hospital. Results obtained shared with the care home.
- Patients who test positive need to remain in hospital for 14 days from the date of the positive test. Patients will then have to be re-tested to ensure that they have a negative result before discharge.
- On discharge the care homes should be advised, as a precautionary measure to self-isolate the patient for the first 14 days of admission.
- A discharge letter will be completed for each patient on discharge.

5.3 Deceased Residents

Information on 'Covid-19 deaths' in Care Homes in Cheshire East has been collated by the Office for National Statistics (ONS). It includes deaths occurring up until 15th May 2020 (ONS Week 20) and registered by 23rd May.

'Covid-19 deaths' includes people who tested positive for Covid-19 prior to death, or where Covid-19 was mentioned as part of the death certification process. It is worth noting that the former is impacted by testing availability and testing of Care Home residents was not routine for some time. Further, the latter may include deaths where Covid-19 was present, even if it was not the main cause of death.

The percentage of care home residents in Cheshire East who have died after a positive test for Covid-19, or with Covid-19 mentioned on their death certificate is 4.38%. This is based on current occupancy of 3495 care home residents, and 160 deaths.

5.5 Testing for Care homes

There are 3 main routes for testing for Care Homes:

- Self-Referral Portal (commenced early May 2020)
- Whole Home Testing (commenced late May 2020)
- Purchase of tests privately

There has been a significant amount of guidance regarding testing distributed to providers, and this has changed frequently. There have also been issues with the testing processes, however this has settled now the Whole Home Testing programme is operational.

The more recent increase in testing in care homes has enabled homes to put in place targeted quarantining and barrier nursing. The increase in testing has also allowed staffing levels to stabilise within homes, as staff who were displaying symptoms and therefore self-isolating could return to work if they had a negative test result. Likewise,

any staff testing positive could self-isolate for the statutory 14 days thus reducing the spread of the virus within the care home.

5.6 Whole home testing programme

As of 15th May 2020, a Whole Home Testing Programme (WHTP) was initiated for Care Homes. This was a national initiative organised by the Department of Health and Social Care (DHSC), through which Care Home residents and staff could be tested on a 'whole home' basis. Local Authorities and CCG's are asked to collate a list of homes (the number is dependent on their local population number) using the criteria provided by DHSC, for submission to the programme. The submitted Care Homes are processed by DHSC, who then organise Whole Home Testing.

The basic qualifying criteria for Care Homes to be submitted to the WHTP are that they have not had an outbreak, have over 50 beds and have a primary care need of dementia. Care Homes which are submitted but do not meet the criteria are rejected. In collaboration with partners, CEC wrote a Statement of Purpose detailing plans to review the criteria for selection to the programme to better suit the demographic of the Local Authority. However, considering updated National Guidance received this week, it is unlikely to be adopted locally.

CEC are maintaining a log of testing in homes in order to ensure that no Care Homes are missed, and that duplication is avoided.

5.7 Quality Assurance and Support for Care Homes

Quality Assurance during Covid-19 lock down commenced Monday 23rd March and remains ongoing.

5.7.1 Quality Assurance Support

All 92 Residential and Nursing homes across the Borough receive a telephone call from the Quality Assurance Team, weekly as a minimum. Homes which are risk rated Red (where there has been an outbreak and/or staffing issues within the home) are called every day. These calls are to ascertain the current situation in the home in terms of resident's welfare and staff who are suspected to have Covid 19, any confirmed cases, and any deaths.

These calls are also the opportunity for Care Home Managers to share any operational issues, concerns or blockages there are experiencing within their homes. Quality Assurance Officers escalate any concerns to relevant colleagues for follow up.

The Quality Assurance Team have maintained a strategic view of the Care Homes in Cheshire East, by reviewing information and intelligence received from the Care Quality Commission, Safeguarding, Healthwatch, North West Ambulance Service, District Nurses, GPs and CCG colleagues.

The current method of quality assurance is being undertaken remotely by Officers, however if Intelligence is received that is of significant risk or connected to Safeguarding concerns, Officers would undertake an unannounced visit to the home and carry out the appropriate investigations.

5.7.2 Accommodation with Care Operational Calls

A multi-agency call takes place every day (Monday to Friday and including Bank Holiday Weekend). Agencies who participate on the call include the local CCG, Infection Prevention and Control, and Quality Assurance and Safeguarding (for Cheshire East Council and Cheshire West and Chester Council). Any concerns with homes are discussed on these calls and relevant colleagues take actions forward and report back the outcome.

5.7.3 Mutual Aid Calls

These are weekly calls hosted by CEC where all Care Home Managers are invited to dial in. These calls allow providers to share any concerns/issues; and to pose any questions they may have which they would like to address. There are representatives from the Quality Assurance and Contracts Team on these calls. This call also offers the opportunity for providers to share examples of good practice and develop stronger localised working relationship between providers across the Borough.

5.7.4 Senior Management on Call Rota

A structured rota has been in place across 7 days which includes the contact details for CEC and CCG Managers. This was distributed to all Care Homes for their reference should they require support, guidance or emergency PPE out of hours.

5.7.5 District Nurses

District Nurses have continued to attend Care Homes where they were required to do so. They have also offered telephone support to homes e.g. for support with application of dressings.

5.7.6 Infection Prevention and Control (IPC)

The IPC Team have offered Care Homes support and guidance via physical visits and remote telephone calls 7 days per week. CEC has worked closely with IPC to identify homes requiring support. IPC send through their daily situation report updates to CEC and colleagues in relation to the homes with outbreaks. Additional functions undertaken by IPC team include; reviewing homes' infection control procedures and making any recommendations for improvement; support with IPC staff training and social distancing; and swabbing education and information.

6. Care at Home

Care at Home is support provided to service users within their own home. 54 Care at Home providers are currently commissioned by Cheshire East Council.

6.1 Service Delivery

All Care at Home providers have maintained safe staffing levels throughout the pandemic, with little reliance on agency staff. Providers have substituted physical calls for telephone contact for those service users who have chosen to self-isolating. They also continue to signpost self-isolators to People Helping People, the social brokerage service established by CEC at the beginning of the pandemic.

At the beginning, the number of service users opting to self-isolate helped to offset the initial surge in staff isolating for 7-14 days. Staff returning to work, coupled with a boost in recruitment, has led to the wait list for Care at Home currently being at its lowest level for the past 12 months.

6.2 Outbreaks

At the start of the pandemic, there were a small number of care at home providers who reported an outbreak (meaning two or more suspected or confirmed residents and/or staff). More recently there has been a small increase in providers reporting an outbreak due to increased testing through the Public Health testing pathway.

6.3 Support and Recovery Planning

Ongoing support has been provided to all providers; see section 8.

A risk log and recovery plan has been compiled for Care at Home providers following the Government's announcement on May 10th regarding the planned strategy for recovery in the United Kingdom. These have been developed in line with the feedback received from providers and internal observations as to how the market has behaved throughout the course of the pandemic. Recovery planning is currently underway, and elements of the risk log have been shared with providers.

Any amendments to this will be made once all responses are compiled and reviewed. Providers are also sharing with the Council their individual visions for recovery from the COVID-19 pandemic.

6.4 Key Priorities Going Forward

- Reopening of CAH (Care at Home) framework
- Reopening of Prime contract for South Cheshire
- Preparations for winter pressures and how will a potential second phase of Covid-19 impact this

- Work in collaboration with the Communities team to develop the post-Covid-19 people helping people service. This will look to reduce the number of people who present to the Council for the first time from accessing CAH services when need could be met in a different way.
- Continue to strengthen the positive and collaborative relationships between providers and CEC. Using the platform created by the mutual aid calls and turning it in to a regular forum for all providers will allow the Council to ascertain any specific areas where the providers require additional support (e.g. recruitment, training etc.) and what can be done to help.

7. Provider Feedback

Some providers have reported increased costs due to increase in agency staff and extra expenditure on PPE. A questionnaire was sent out to all providers, to determine the extraordinary expenditure which they have incurred as a result of Covid-19. Some providers responded to this survey, and the responses have been used to inform recommendations to Cabinet for allocation of the Covid 19 funding to care providers.

These recommendations will be put to Cabinet in the report 'Covid 19 - Emergency temporary financial support to the Social Care external Market' on the 9th June 2020.

8. PPE

PPE has been sourced and bought by CEC and has also been delivered on an ad-hoc basis through the Local Resilience Forum. PPE has been stored at Westfields and delivered to organisations, as a minimum, three times per week. Deliveries of PPE have been undertaken by our Community Enforcement Officers.

Urgent stock has also been issued as and when needed, including over weekends and Bank Holidays, through Senior Managers establishing an 'on call' rota.

To date, 2,073,096 items of PPE have been distributed.

Organisations who have received PPE include Care Homes, Care at Home Providers, Supported Living Providers, Extra Care Housing Providers, Special Schools, Nurseries, people using a PA services, all Care4CE services, ANSA, Rough Sleeping Team, Environment and Neighbourhood services, 3rd sector providers, Occupational Therapists, Funeral Directors and numerous other organisations.

CEC have received some excellent feedback from providers thanking us for the effectiveness of our response and the quantities of stock we have managed to get to them.

As we move into the Recover Planning phase of the Covid-19 crisis, we are looking to reduce the amount of days deliveries are made to free up the Community Enforcement officers to return to their normal day jobs; we have received an offer from Cheshire Fire and Rescue service to help with delivering PPE and this is under consideration.

We are also trialling PPE collection on Monday's, Wednesday's and Friday's, 1pm – 3pm from Westfields reception. We are into our second week of this trail and thus far it has worked well.

9. Infection Prevention and Control

Infection Prevention and Control (IPC) services are commissioned by CEC from Cheshire and Wirral Partnership NHS Foundation Trust. Providers are asked to report all suspected or confirmed cases of Covid-19 to the IPC team, who then offer support in line with Public Health England guidance. The IPC team have been in regular telephone and email contact with Care Homes which have experienced outbreaks and have visited them where appropriate.

They have provided advice on infection control, including on: isolation of symptomatic residents; restricting staff to supporting small groups of residents; appropriate use of PPE; laundry and waste management; cleaning; and answering any questions which staff may have as well as reassuring them.

10. Mental Health and Wellbeing

CEC acknowledge that the Covid-19 pandemic has had a significant impact on the Mental Health and Wellbeing of staff working in Adults Social Care, public health and communities. A comprehensive support booklet has been developed and distributed to all providers in the Borough, and Quality Assurance officers and Contract Managers signpost providers to emotional support as required.

Conclusion

This report evidences the substantial range of support from the Local Authority and its key partners to commissioned providers. Significant changes have been made in the way we engage, quality assure and collaborate with our social care market, developing and implementing a whole system approach.



FORWARD PLAN FOR THE PERIOD ENDING 30TH SEPTEMBER 2020

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 18/19-60 The Minerals and Waste Development Plan	To seek approval to consult on the first draft of the Minerals and Waste Development Plan.	Portfolio Holder for Planning	May 2020		David Malcolm	N/A
CE 19/20-42 Congleton Leisure Centre Redevelopment Project	To seek authority to enter into the construction contract with Rock Merchanting (T/A Pulse Fitness) for the redevelopment of Congleton Leisure Centre.	Portfolio Holder for Communities	May 2020		Paul Bayley	Fully exempt - para 3
CE 19/20-47 Loan to Cheshire and Warrington Local Enterprise Partnership	To approve a loan to Cheshire and Warrington Local Enterprise Partnership to stimulate development on the Enterprise Zones; officers be authorised to take all necessary actions to progress the loan agreement and establish governance processes.	Cabinet	9 Jun 2020		Paul Goodwin	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 19/20-55 Houses in Multiple Occupation Supplementary Planning Document	To seek approval to consult on the first draft supplementary planning document for houses in multiple occupation.	Portfolio Holder for Planning	June 2020		Jeremy Owens	
CE 19/20-36 Middlewich Eastern Bypass - CPO Powers to Acquire Revised Land for the Scheme	To authorise the use of compulsory purchase powers to acquire the land and rights required for the construction of the scheme, reflecting the revised land requirement that has now been established.	Cabinet	7 Jul 2020		Chris Hindle	N/A
CE 19/20-43 Appropriation of Land for Planning Purposes at the Garden Village, Handforth	To authorise the appropriation of Council-owned land for planning purposes at the Garden Village, Handforth.	Cabinet	7 Jul 2020		Geoffrey Dyson	Part exempt - paras 3 and 5
CE 19/20-54 Level Access Showers Framework	To approve the procurement and establishment of a framework to commission level access shower works on behalf of residents with disabilities.	Cabinet	7 Jul 2020		Karen Whitehead	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 19/20-56 Local Growth Fund Cycleway Schemes	To seek approval for the commencement of works to construct new cycleways to serve North West Crewe and Wilmslow, utilising the Local Growth Funding allocation from C&WLEP; and to seek authority to prepare the Compulsory Purchase Order for the scheme.	Cabinet	7 Jul 2020		Richard Hibbert	N/A
CE 19/20-21 Site Allocations and Development Policies Document	To decide the next steps in progressing the Site Allocations and Development Policies Document to public examination.	Cabinet	8 Sep 2020		Jeremy Owens	N/A
CE 19/20-31 Proposed Expansion of Wilmslow High School	Subject to the School Organisation Sub-Committee approving the proposed expansion of Wilmslow High School at a meeting to be held on 6 th April 2020, Cabinet will be asked to authorise the Executive Director People to enter into a construction contract to facilitate the provision of additional places at Wilmslow High School.	Cabinet	8 Sep 2020		Val Simons	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 19/20-46 Support for Syrian Vulnerable Person Resettlement Programme and Unaccompanied Asylum-Seeking Children and Asylum Seekers Dispersal Programme	<p>To update Cabinet on the four programmes under support, which are:</p> <ul style="list-style-type: none"> ▪ Syrian Vulnerable Person Re-settlement ▪ Unaccompanied Asylum-seeking Children ▪ Asylum-seeker Dispersal ▪ Community Sponsorship Resettlement <p>and to seek approval to extend the current programmes following a request from Government for further commitment from local authorities.</p> <p>To delegate authority to the Executive Director People in consultation with the Executive Director Place to determine the appropriate allocation.</p>	Cabinet	8 Sep 2020		Jill Stenton	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 19/20-51 New Homes Bonus Community Fund - Review of Round 1 and Future Options	To consider a review of round 1 of the New Homes Bonus Community Fund and to consider the options for the future of the Fund.	Cabinet	8 Sep 2020		Jill Stenton	N/A
CE 19/20-52 Regional Adoption Agency Integrated Services Agreement	To approve that the Council enter into an integrated service agreement and associated support agreement with its partners.	Cabinet	8 Sep 2020			N/A
CE 19/20-53 - Future High Streets Fund Grant Support for Crewe Town Centre Regeneration	To determine whether to accept a government grant to support a range of measures to support the regeneration of Crewe town centre; to approve a supplementary capital estimate to facilitate expenditure utilising this grant; and to authorise officers to take all necessary actions to implement the proposal.	Cabinet	10 Nov 2020		Jez Goodman	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 19/20-49 Council Tax Base 2021-22	For Cabinet to consider the Council Tax Base for Cheshire East and identify any changes to the calculation of the tax base for 2021-22 with a view to recommending the amount calculated to Council.	Council	16 Dec 2020		Paul Manning	N/A
CE 19/20-50 Medium Term Financial Strategy 2021-25	To approve the Medium Term Financial Strategy 2021-25 incorporating the Council's priorities, budget, policy proposals and capital programme. The report will include the capital, treasury management, investment and reserves strategies.	Council	17 Feb 2021			N/A



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Version
Number: 1

Key Decision N

Date First
Published: N/A

Health and Adult Social Care and Communities Overview and Scrutiny Committee

Date of Meeting: 11 June 2020

Report Title: Work Programme

Senior Officer: Mark Palethorpe, Executive Director of People

1. Report Summary

- 1.1. To review items in the work programme listed in the schedule attached, together with any other items suggested by committee members.

2. Recommendation

- 2.1. To approve the work programme, subject to the agreement to add new items or delete items that no longer require any scrutiny activity.

3. Reason for Recommendation

- 3.1. It is good practice to regularly review the work programme and update it as required.

4. Background

- 4.1. The committee has responsibility for updating and approving its own work programme. Scrutiny liaison meetings – held between the Chairman and Vice-Chairman of the committee, alongside the portfolio holders and key senior officers – ensure that there is continued awareness and discussion of upcoming policies, strategies and decisions within the committee's remit area.

5. Determining Which Items Should be Added to the Work Programme

- 5.1. When selecting potential topics, members should have regard to the Council's three year plan and to the criteria listed below, which should be considered to determine whether scrutiny activity is appropriate.

5.2. The following questions should be considered by the committee when determining whether to add new work programme items, or delete existing items:

- Does the issue fall within a corporate priority?
- Is the issue of key interest to the public?
- Does the matter relate to a poor or declining performing service for which there is no obvious explanation?
- Is there a pattern of budgetary overspends or underspends?
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service?

5.3. The committee should not add any items to its work programme (and should delete any existing items) that fall under any one of the following:

- The topic is already being addressed elsewhere by another body (i.e. this committee would be duplicating work)
- The matter is sub-judice
- Scrutiny would not add value to the matter
- The committee is unlikely to be able to conclude an investigation within a specified or required timescale

6. Implications of the Recommendations

6.1. There are no implications to legal or financial matters, equality, human resources, risk management, or for rural communities, children and young people or public health.

7. Ward Members Affected

7.1. All.

8. Access to Information

8.1. The background papers can be inspected by contacting the report author.

9. Contact Information

9.1. Any questions relating to this report should be directed to the following officer:

Name: Joel Hammond-Gant

Job Title: Scrutiny Officer

Email: joel.hammond-gant@cheshireeast.gov.uk

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11.06.20	09.07.20	10.09.20	08.10.20
10.00am	10.00am	10.00am	10.00am
Ordinary business meeting	Ordinary business meeting	Ordinary business meeting	Ordinary business meeting
Committee Suite, Westfields	Committee Suite, Westfields	Committee Suite, Westfields	Committee Suite, Westfields

05.11.20	03.12.20	14.01.21	04.02.21	04.03.21	15.04.21	06.05.21
10.00am	10.00am	10.00am	10.00am	10.00am	10.00am	10.00am
Ordinary business meeting	Ordinary business meeting	Ordinary business meeting	Ordinary business meeting	Ordinary business meeting	Ordinary business meeting	Ordinary business meeting
Committee Suite, Westfields	Committee Suite, Westfields	Committee Suite, Westfields	Committee Suite, Westfields	Committee Suite, Westfields	Committee Suite, Westfields	Committee Suite, Westfields

<u>Item</u>	<u>Purpose</u>	<u>Lead Officer</u>	<u>Portfolios</u>	<u>Suggested by</u>	<u>Scrutiny role</u>	<u>Corporate priorities</u>	<u>Date</u>
Vulnerable and Older Persons Housing Strategy 2020-24	To consider the consultation documents relating to the Vulnerable and Older Persons Housing Strategy 2020-24, and provide feedback to be taken on board by the decision-makers.	Executive Director Place / Head of Housing	Environment and Regeneration	Chairman	Pre-decision scrutiny	People live well and for longer	TBD – was set for May 2020
Sustainability of Health Services in Cheshire East	Following the meeting in March 2020, the committee decided to request quarterly updates from NHS Trusts on the sustainability / fragility of services. Should issues arise in between these, updates will be brought to committee as and when required.	East Cheshire NHS Trust / Mid Cheshire NHS Trust / CWP / Cheshire CCGs	Adult Social Care and Health	Committee	Quarterly monitoring of service sustainability	Our local communities are strong and supportive People live well and for longer	TBD – follow-up was set for June 2020
We're Still Here (Gypsy and Traveller Welfare)	To consider the report from Irish Community Care, produced alongside members of the gypsy and traveller communities in the Cheshire and Warrington footprint.	Executive Director People / CWaC / Irish Community Care	Adult Social Care and Health Communities	Committee	Consider this up to date information and data and decide how to further deal with the matter, if at all.	Our local communities are strong and supportive People live well and for longer	TBD – was set for June

Cheshire East Winter Plan	To consider a retrospective report on the performance from the 2019/20 winter period, with consideration to the lessons learned and the planned work for the upcoming 2020/21 winter.	Better Care Fund Manager	Adult Social Care and Health	Committee	Performance monitoring Strategy development	People live well and for longer	TBD – was set for June
Overview of Adult Safeguarding in Cheshire East	To consider an update from Local Safeguarding Adults Board and Cheshire Police on the breadth and performance of adult safeguarding work in Cheshire East.	Local Safeguarding Adults Board / Cheshire Police	Adult Social Care and Health	Councillor Denis Murphy / Committee	Performance monitoring	Our local communities are strong and supportive People live well and for longer	TBD – was set for June
COVID-19 Response – Update from Health Partners	To receive an update from Cheshire CCG, East Cheshire NHS Trust and Mid-Cheshire NHS Foundation Trust on the COVID-19 response across Cheshire East	Clare Watson (CCG) / John Wilbraham (East Trust) / James Sumner (Mid-Cheshire)	Adult Social Care and Health Public Health and Corporate Services Communities	Chairman	Reviewing and monitoring COVID-19 impacts and response	People live well and for longer	09.07.20

Performance scorecard – Quarter 4, 2019/20	To keep the committee informed of progress made within the health and adult social care sections, against key performance indicators.	Executive Director People	Adult Social Care and Health Public Health and Corporate Services Communities	CLT	Performance monitoring	Our local communities are strong and supportive People live well and for longer	09.07.20
Recommissioning of Integrated Lifestyle Services	A performance update on the new commission approximately 6 months after it has been in place	Director of Commissioning	Adult Social Care and Health	Committee (2018/19)	Performance monitoring	Our local communities are strong and supportive People live well and for longer	09.07.20
Syrian Vulnerable Person Resettlement Programme	To consider an update on the Syrian Vulnerable Person Resettlement Programme	Executive Director People		Chairman	Reviewing progress of programme	People live well and for longer	09.07.20 (moved back from April 2020)
Provision of Specialist Orthodontic and Oral Surgery Services in Cheshire East	To consider a further update on the plans to develop a new model of care for specialist orthodontic and oral surgery services.	NHS England / NHS Improvement	Adult Social Care and Health	Committee	Monitoring development of new model of care	People live well and for longer	Sept / Oct - TBD

Local Safeguarding Adults Board – Annual Report 2019/20	To receive the annual report of the Local Safeguarding Adults Board.	Independent Chair, LSAB	Adult Social Care and Health	Committee	Performance monitoring	Our local communities are strong and supportive People live well and for longer	08.10.20
Everybody Sport and Recreation – Annual Report 2019/20	To receive the annual report of Everybody Sport and Recreation.	Chief Executive, ESAR	Communities	Committee	Performance monitoring	People live well and for longer	05.11.20
Cheshire Healthwatch – Annual Report 2019/20	To receive the annual report of Cheshire Healthwatch	Chief Executive, Cheshire Healthwatch	Adult Social Care and Health	Committee	Performance monitoring	Our local communities are strong and supportive People live well and for longer	04.02.21
Cheshire and Wirral Partnership NHS Foundation Trust – Quality Accounts 2020/21	To consider the 2020/21 Quality Account and provide feedback to be included in the final version of the accounts.	CWP	Adult Social Care and Health	CWP	Performance monitoring	People live well and for longer	06.05.21

East Cheshire NHS Trust – Quality Accounts 2020/21	To consider the 2020/21 Quality Account and provide feedback to be included in the final version of the accounts.	East Cheshire NHS Trust	Adult Social Care and Health	East Cheshire NHS Trust	Performance monitoring	People live well and for longer	06.05.21
Mid Cheshire NHS Trust – Quality Accounts 2020/21	To consider the 2020/21 Quality Account and provide feedback to be included in the final version of the accounts.	Mid Cheshire NHS Trust	Adult Social Care and Health	Mid Cheshire NHS Trust	Performance monitoring	People live well and for longer	06.05.21
Review of Autism Screening at Cheshire’s Custody Suites	To consider a report from the Cheshire and Wirral Partnership (CWP) on autism screening at Cheshire’s custody suites, following a campaign to identify suspects with, or suspected of having, a condition on the Autistic Spectrum.	CWP	Adult Social Care and Health	Committee (following CWP Quality Account 2016/17)	Performance monitoring	People live well and for longer	To be included on the agenda when the necessary information is available to provide an update.
Update on the Re-design of Adults and Older People’s Mental Health Services in Cheshire East	Following the previous update in February 2020, to consider the progress made to date by health partners to establish the new, redesigned service provision for adults and older people’s mental health services in Cheshire East, as well as performance against key targets and objectives.	NHS Eastern Cheshire CCG / CWP / CEC	Adult Social Care and Health	Committee	Performance monitoring	People live well and for longer	TBD

Director of Public Health Annual Report 2019/20	To receive the annual report of the Director of Public Health	Acting Director of Public Health	Adult Social Care and Health Public Health and Corporate Services	Committee	Performance monitoring	People live well and for longer	TBD
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Future potential items:

- Update on Care Communities (performance and value for money)
- Review of council enforcement activities
- Performance against upcoming contract for Congleton Leisure Centre
- Safe and Well Initiative – Cheshire Fire and Rescue
- Locations of vulnerable housing and crisis beds in the borough

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